



BY - LAWS OF
**KALAMUNDA & DISTRICTS
NETBALL ASSOC INC**

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BY LAWS OF KALAMUNDA & DISTRICTS NETBALL ASSOCIATION

The By Laws of the Association are implemented alongside the Association's Policy and Procedures Manual and Handbook. All policies and procedures are reviewed annually and updated as required.

1. THE BOARD

1.1 NOMINATIONS AND APPLICATIONS

The prior consent of any nominee shall be necessary.

- (a) Nominations on the prescribed forms for the positions of President and seven Elected Directors shall be called for and received by the Board at a prior to the Annual General Meeting.
- (b) Elected Director Qualification:
 - (i) in accordance with Rule 32.1 of the Constitution, the following By-Law is adopted by the Board;
 - (ii) this Elected Director Qualification By-Law sets out the qualifications which nominees for Elected Director positions on the Board should meet under Rule 25.1(a) of the Constitution.
 - (iii) All Directors **shall** be affiliated with a Member Club of the Association.
- (c) Elected Director Knowledge and Skills:
 - (i) knowledge of netball in general;
 - (ii) previous experience is desirable in organisational work from either private business or community activities. Ideally this experience has been gained as a committee member or board member;
 - (iii) demonstrated ability to understand a wide scope of community issues, including requirements and objectives of governing not for profit bodies;
 - (iv) management or administration skills, including financial management, and a awareness of the Associations Incorporation Act (WA) 2015 and common law obligations in the areas of corporate governance and directors duties and responsibilities; and/or
 - (v) professional or commercial background including any specialised areas of expertise (e.g. commerce, finance, marketing, law or business) that can benefit the Association;
 - (vi) presentation and communication skills;
 - (vii) ability to work and communicate effectively within the group and with external parties;
 - (viii) commitment to the role and the ability to devote sufficient time and energy to the position.

It is recommended that nominees for Elected Director positions submit curriculum vitae outlining their experience and suitability.

1.2 ELECTION AND APPOINTMENT OF DIRECTORS/OFFICERS

- (a) The Eight Elected Directors – one President and seven Directors – will be elected by the voting members at the Annual General Meeting by simple majority vote.
- (b) Three Appointed Officers (Development Office Umpiring, Court Manager, & Grounds Maintenance) are to be appointed by the Board, following identification of skills required, at the first Board Meeting following the Annual General Meeting.

1.3 APPOINTMENTS

Subject to Clause 1.1 (c)

- (a) Directors/Officers shall assume office at the conclusion of the Annual General Meeting at which they are elected and shall hold office until the conclusion of the Annual General Meeting of the following year.

1.4. RESIGNATIONS

- (a) Resignations shall be submitted to the Association Board. Upon receipt of resignation all Board Members shall be notified. Should any elected or appointed member resign before the expiry of the term of office, the Association Board may:
 - (i) Appoint a substitute who shall hold office until the term of office expires;
 - (ii) Appoint a substitute for any subsequent vacancy.

1.5. HONORARIA

- (a) Honoraria are paid to the Board, Umpires Convener, Court Managers, Development Officer's, Umpires, Association Coaches, and the Spring Co-ordinator at a rate determined by the Executive.
- (b) Honoraria are not considered a wage payment but contribution towards cost incurred performing duties associated with the position.

2. DELEGATE(S) TO NETBALL WA AND RELATED ORGANISATIONS

- 2.1 The Association to be represented by delegates appointed by the Board. Delegates must be knowledgeable of the affairs of the Association and be able to vote on behalf of the Board. The President and one Director are identified as the appropriate delegates for the Association.
- 2.2 Delegates / Representatives to related Sporting Associations to be appointed by the Board.

3. BOARD DIRECTORS

- 3.1 The duties of the President and Directors as determined by the Board are outlined in the Association Policy and Procedures Manual.

4. EMPLOYEES OF THE ASSOCIATION

- 1.1. An Employment Policy in respect to the employment of staff at the Association and covering a variety of items is in the Policy and Procedures Manual of the Association and are as determined from time to time by the Board.

5. RIGHTS AND PRIVILEGES OF MEMBERSHIP

A Membership Policy that provides direction and procedures for all levels of the Network and covering a variety of items is outlined in the Netball WA, Darling Range Netball Region, Kalamunda & Districts Netball Association Policy and Procedures Manuals as determined from time to time by the Netball WA Board.

5.1 CLUB MEMBERS

CLUB MEMBERS SHALL BE ENTITLED TO:

- (a) Refer any matters to the Association Board for advice or decision.
- (b) Participate in Association Competitions & Carnivals.
- (c) Request assistance with coaching and umpiring matters.
- (d) Attend coaching and umpiring programs conducted by the Association for Club Members.
- (f) Nominate players to stand for selection in the Association Representative Teams.
- (g) Submit to the Association Board, by a date stipulated, proposed alterations to the Constitution and By – Laws or the Policy Book of the Association.

5.2 ASSOCIATE MEMBERS

MEMBERS TO THE ASSOCIATION NOT INCLUDED IN CLAUSE 8.1 SHALL BE ENTITLED TO:

- (a) The rights and privileges of membership are personal and are not capable of transfer.
- (b) Refer any matters pertaining to Netball within the Association to the Board for advice or decision.
- (b) Attend programs conducted by the Association for their members
- (c) Participate in other benefits of Membership as detailed in the Association Policy Book.

- 5.3** Membership Rights may be suspended or revoked by the Board at any time, with due cause as decided by the Board.

- 5.4** The Board may, at its discretion, make a contribution towards expenses of a player affiliated with the Association selected as:

- (a) Members of a Darling Range Regional Representative, Western Australian Representative or Australian Representative Team.
- (b) Candidates nominated as State or National Officials.

6.0 CODE OF CONDUCT

- 6.1 It is expected at all times that all members abide by the policies of the Association. Education and coaching is considered essential at all levels to ensure all behaviours are sportsmanlike and at all times enhance the sport. Repeat offences which lead to a report will result in disciplinary procedures being initiated.

7.0 GRIEVANCE PROCEDURE

The parties to a dispute must attempt to resolve the dispute between themselves with 14 Days after the dispute has come to the attention of each party. If this is not possible then the following procedures will be adhered to;

How a grievance procedure is started

- (a) If the parties to a dispute are unable to resolve the dispute between themselves with the time required by Rule 19 any part to the dispute may start the grievance procedure by giving written notice to the Administration of;
 - i) The parties to the dispute; and
 - ii) The matters that are the subject of the dispute.
- (b) Within 28 days after the Administrator is give the notice a committee meeting must be convened to consider and determine the dispute.
- (c) The administrator must give each party to the dispute written notice of the committee meeting at which the dispute is to be considered and determined at least 7 days before the meting is held
- (d) The notice given to each party to the dispute must state
 - i) When and where the committee meeting is to be held; and
 - ii) That the part, or the party's representative, may attend the meeting and will be given a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the dispute.
- (e) If -
 - i) The dispute is between one or more members of the association; and
 - ii) Any party to the dispute gives written notice to the Administrator stating that the party a) does not agree to the dispute being determined by the committee; and requests the appointment of a mediator under Rule 23

Determination of dispute by committee.

- (a) At the committee meeting at which a dispute is to be considered and determined, the committee must –
 - i) Give each party to the dispute, or the party's representative, a reasonable opportunity to make a written or oral (or both written and oral) submission to the committee about the dispute; and
 - ii) Give due consideration to any submission so made; and
 - iii) Determine the dispute.
- (b) The committee must give each party to the dispute written notice of the committee's determination, and the reasons for the determination, within 7 days after the committee meeting at which the determination is made.
- (c) A party to the dispute, may within 14 days after receiving notice of the committee's determination under sub rule (1c), give written notice to the administrator requesting the appointment of a mediator under rule 23
- (d) If notice is given under sub rule (3), each party to the dispute is a party to the mediation.

8.0 DISCIPLINARY PROCEDURES

In accordance with Rule 32.1 of the Constitution, the following By-Law is adopted by the Board.

This Disciplinary By-Law sets out the procedure for dealing with disciplinary actions and matters under Rule 13.1 of the Constitution.

8.1 ESTABLISHMENT OF DISCIPLINARY TRIBUNAL

- (a) The Board shall establish a Disciplinary Tribunal to deal with all disciplinary actions and matters under Rule 13.1 of the Constitution.

8.2 COMPOSITION OF DISCIPLINARY TRIBUNAL

- (a) A Disciplinary Tribunal of three persons shall be appointed by the Board for the purpose of hearing disciplinary actions and matters under Rule 13.1 of the Constitution. The Board shall also appoint a member of the Disciplinary Tribunal as Chair.
- (b) The Board may call for nominations to the Disciplinary Tribunal.
- (c) Three members of the Disciplinary Tribunal shall constitute a quorum.
- (d) The Board shall appoint an appropriate person to fill any vacancy within the Disciplinary Tribunal.

8.3 NOTICE OF ALLEGED BREACH

- (a) Where the Board is advised or considers that a Member of the Association has allegedly:
 - (i) breached, failed, refused or neglected to comply with a provision of the Constitution, the By-Laws or any resolution or determination of the Board or any duly authorised committee; or
 - (ii) acted in a manner unbecoming of a Member or prejudicial to the objects and interests of the Association and/or Club and/or the sport of netball; or
 - (iii) brought the Association and/or Club and/or the sport of netball into disrepute;the Board shall notify the Chair of the Disciplinary Tribunal.
- (b) The Chair of the Disciplinary Tribunal shall, as soon as practicable upon receipt of notice in accordance with Clause 7.3 (a), serve on the Member a notice in writing:
 - (i) setting out the alleged breach of the Member and the grounds on which it is based;
 - (ii) stating that the Member may address the Disciplinary Tribunal at a hearing to be held not earlier than 14 and not later than 28 days after service of the notice;
 - (iii) stating the date, place and time of that hearing;
 - (iv) informing the Member that they may do one or more of the following: -
 - (a) attend that hearing;
 - (b) give the Disciplinary Tribunal, before the date of that hearing a written statement regarding the alleged breach.

8.4 DISCIPLINARY TRIBUNAL PROCEDURES

- (a) At a hearing of the Disciplinary Tribunal held in accordance with Clause 7.3 the Disciplinary Tribunal shall:
 - (i) give to the Member every opportunity to be heard;
 - (ii) give due consideration to any written statement submitted by the Member; and
 - (iii) by resolution determine whether the alleged breach occurred.
- (b) The Association and the Member shall not be entitled to legal representation at the hearing of the Disciplinary Tribunal.
- (c) The Disciplinary Tribunal shall hear and determine the alleged breach in whatever manner it considers appropriate in the circumstances (including by way of teleconference, video conference or otherwise) provided that it does so in accordance with the principles of natural justice. The purpose of the hearing shall be to determine whether the alleged breach occurred.
- (d) If the Disciplinary Tribunal considers that the alleged breach occurred, it may impose any one or more of the penalties set out in **Clause 8.5**.
- (e) If the Disciplinary Tribunal considers that the alleged breach did not occur, the matter shall be dismissed.
- (f) Each party shall be responsible for their own costs associated with the Disciplinary Tribunal hearing. The Disciplinary Tribunal has no power to award costs to a party.

8.5 PENALTIES

- (a) If the Disciplinary Tribunal considers that the alleged breach occurred, the Disciplinary Tribunal may impose any one or more of the following penalties:
 - (i) impose a warning;
 - (ii) fine the Member;
 - (iii) where there has been damage to property, direct that the Member pay compensation to the relevant organisation which controls or has possession of the property;
 - (iv) cease funding granted or given to it by the Association from a specified date;
 - (v) suspend for a specified period and/or terminate any rights, privileges and benefits provided to that Member by the Region;
 - (vi) cease to sanction events held by or under the auspices of that Member;
 - (vii) reprimand the Member;
 - (viii) suspend the Member from membership of the Association for a specified period;
 - (ix) expel the Member from the Association;
 - (x) any other such penalty as the Disciplinary Tribunal considers appropriate.

8.6 NO APPEAL FROM DECISION OF DISCIPLINARY TRIBUNAL

- (a) A disciplinary action and matter must be solely and exclusively resolved by the Disciplinary Tribunal and the decision of the Disciplinary Tribunal is final and binding upon the Association and the Member. The Association and the Member have no right of appeal.

9.0 EXPULSION AND SUSPENSION

- 9.1** No person who has been expelled from the Association shall be allowed to attend or participate in any event conducted by the Association or in its netball network.
- 9.2** In the case of expulsion the name of the expelled member shall be removed from the register of members by the Administrator and the member shall cease to enjoy the rights and privileges of membership.
- 9.3** No person who has been suspended at any level of the Association's network may participate in netball activities for the duration of that suspension. The level of the network must inform the Administrator of the Association & Club immediately to ensure consistency and compliance is maintained throughout the Network.

10.0 LIFE MEMBERSHIP

- 10.1** Life Membership of the Association is an award conferred upon an individual who has made significant, sustained and lasting contribution to the sport of netball in the Association.
- 10.2** Nomination for Life Membership shall be submitted in writing, from any Member of the Association to the Board for the consideration for the Life & Honorary Membership Award.
- 10.3** A comprehensive statement addressing contributions should be submitted to the Association Board on the prescribed form addressing the criteria as set out in the Association Policy and Procedures Manual, thirty (30) days prior to the AGM.
- 10.4** The Association Board shall approve Life Member nominations, prior to the Annual General Meeting.

11.0 MEETINGS

11.1 The business of the Annual General Meeting shall be:

Opening of the Meeting
President's Address
Apologies for Non-Attendance
Confirmation of Minutes of Previous Annual General Meeting
Adoption of Annual Report
Adoption of Audited Balance Sheet and Statement of Income & Expenditure
Notices of Motion for Alteration, Repeal or Addition to the Constitution & By-Laws
Recommendations from the Board

Election of Board Directors and Standing Committees

- (a) President
- (b) Vice President
- (c) Association Development Officer
- (d) Umpire Convener
- (e) Competition Convener
- (f) Property Manager
- (g) Media Co-ordinator
- (h) Events Co-ordinator

Confirmation of Life Members

Confirmation of Appointments of Patron(s), Auditor and such persons as may be appointed from time to time.

General Business

Closure

11.2 THE BUSINESS OF THE ASSOCIATION BOARD MONTHLY MEETING SHALL BE:

- (a) Opening of the Meeting
- (b) Apologies for Non Attendance
- (c) Confirmation of the Minutes of the Previous Meeting
- (d) Business arising from the minutes
- (e) Correspondence
- (f) Financial Report
- (g) Accounts for payment
- (h) Reports
- (i) General Business
- (j) Date of next meeting
- (k) Closure

11.3 THE BUSINESS OF THE ASSOCIATION SPECIAL/DELEGATES MEETING SHALL BE:

- (a) Opening of the Meeting
- (c) Apologies for non attendance
- (d) Recommendations to/from the Association Board
- (e) General Business
- (f) Date of the next meeting
- (g) Closure

12.0 STANDING ORDERS

12.1 THE CHAIR

The Chair shall:

- (a) make sure that a quorum is present at all times; Board monthly meetings there must be 2/3rds of the elected board members and; general meetings as per Clause 16.2 of the Constitution.
- (b) conduct the meeting in accordance with the rules;
- (c) ensure that no speaker speaks for an undue length of time or unnecessarily repeats points that have already been put before the meeting;
- (d) terminate any discussion which is not, at that time, relevant to the business before the meeting;
- (e) decide who is entitled to the floor when two or more speakers rise to speak at the same time;
- (f) if desired, request the proposer of a motion or amendment to submit it in writing.

12.2 CONDUCT OF SPEAKERS

- (a) All remarks shall be addressed to the Chair and any question to another person shall be put through the Chair;
- (b) A speaker wishing to speak or move a motion shall stand when addressing the Chair and shall take his or her seat if called to order by the Chair;
- (c) On any person rising to a point of order during a discussion, the speaker shall resume his or her seat and the person rising shall state the point of order, when the Chair shall rule thereon.

12.3 CHAIR'S RULING

- (a) The Chair's ruling on all points of order and procedure shall be final, unless a motion is moved and seconded and carried "that the Chair's ruling be disagreed with". The mover may speak briefly in support of his or her motion and the Chair explain why his or her ruling was given. The Chair takes the vote.

12.4 MOTIONS

- (a) A motion shall be seconded before it is debated, and shall not then be withdrawn without the consent of the seconder and the unanimous consent of the meeting.
- (b) No speaker shall speak more than once to any motion or amendment, except in personal explanation, unless he or she is the mover of the original motion exercising the right of reply.
- (c) No more than two speakers shall follow successively on the side of the question. If the speaker has so spoken, there be then no speaker to take the opposite view, the question shall be put therewith.

12.5 AMENDMENTS

- (a) An amendment moved and seconded is voted upon before the motion. The mover of the original motion may exercise his or her right of reply before the amendment is voted upon. The mover of an amendment has no right of reply.
- (b) No second or subsequent amendment shall be received until the first amendment has been voted upon. An amendment which is carried becomes the motion and is open for further amendment.
- (c) The mover and the seconder of the motion under discussion are not entitled to move or second an amendment to it.
- (d) The mover and seconder of a motion or amendment may speak to subsequent amendments. If the mover is in agreement with any proposed amendment they can accept it and may seek leave to alter the motion accordingly.
- (e) An amendment which is a direct negative of the motion shall not be allowed.
- (f) The Constitution can be amended only by a resolution advised with Rule 37.1 of the Constitution, but this shall not preclude further amendments to such resolution from the floor of the meeting.
- (g) The By-Laws may be amended by the Board as per Rule 32 of the Constitution.

12.6 RESCINDING RESOLUTIONS

- (a) Upon evidence of a mistake in the facts that have been presented to the meeting, or upon receipt of further information, a resolution may be rescinded provided that all persons who voted on the motion are present and agree to the rescission. A resolution may be rescinded on notice of motion at a subsequent meeting.

12.7 CLOSURE

- (a) Any person may at any time move "that the question is now put" which motion, if accepted by the Chair, shall be put without debate. If carried by a majority vote, the motion or amendment before the meeting shall be put at once. It does not prevent the mover of the original motion exercising the right of reply.

12.8 VOTING

- (a) Voting shall be by voice or by show of hands except where a ballot is specified in Rule 21 of the Constitution.
- (b) In the event of voting being equal, the question shall be declared on the vote of the President.

13 FEES OR FINES

13.1. Association Members shall pay fees as and when stipulated by the Association Board. No refund shall be made after a date stipulated.

13.2 In the event of any Club/Member failing to pay the necessary fees, at the discretion of the Board the Member concerned shall be advised that should the Member not be financial by a date then stipulated, the Member:

- (a) SHALL NOT score points in any game played by any team in any Association Competition until such time as the amount owing is paid.
- (b) The Club is ultimately responsible for payment of all fines and fees.
- (c) In the event a club/team disbands at the end of a season, each player from the Club/Team is liable for their portion of the fines or fees and is considered unfinancial until such monies are paid.

14. REGULATIONS GOVERNING MATCH PLAY FOR ASSOCIATION COMPETITIONS & EVENTS

14.1. Regulations governing match play for Association Competitions & Events SHALL be as defined in the Policy Book of the Association. These regulations SHALL be determined by the Association Board.

14.2. Notification of changes to such regulations SHALL be advised in the Affiliation package.

14.3. DISPUTES

- (a) Any dispute shall be made in writing and be received by the Association Administrator, within Forty Eight (48) hours of the conclusion of the game. A Fee of Fifty (\$50) dollars to accompany the letter. The fee shall be refunded if dispute is upheld.

14.4 PROTESTS

A team wishing to protest shall:

- a) At the conclusion of the match, notify the captain of the opposing team and their club president of the intention to protest.
- b) Lodge the protest in writing prior to leaving the grounds.
- c) Deposit a \$50 fee with the secretary within 48 hours following the match. No protest shall be considered without payment of the fee.
- d) In the case of a junior team, such protest must be lodged by their coach or manager.

14.5 A meeting to deal with the protest shall be held prior to the next competition date. The Administrator shall ensure both teams and umpires are notified of the protest meeting. Only the players whose names appear on the scorecard, the presiding umpires and the coach or manager that was present on the day of the protest of each team may attend.

14.6 The protest committee shall comprise of the President, Assoc Umpire Development Officer and the competition co-ordinator. The meeting shall be chaired by a non active and impartial person chosen by the association.

15.0 ASSOCIATION REGULATIONS

15.1 REGISTRATIONS

- (a) No player may take the court in any KDNA competition unless they are a Club player registered with KDNA and affiliated with WA Netball and the Darling Range Region.
- (b) A Club remains registered with KDNA from Registration Day one year to registration Day the following year.
- (c) Clubs wishing to register with KDNA must register a minimum of seven players on the approved Registration Form and return it to the Administrator of the Association by the stipulated nomination date.
- (d) Clubs must pay a minimum of one third of the total registration fee at the time of registration. The balance of all fees, and any other sums due as set out by the board annually
- (e) Individual players may register in the following ways:
- (f) As part of a team at initial registration
- (g) A maximum of twelve players may be registered for any one team.
- (h) Any player currently playing at State League level or above, may only play at the highest level of competition offered within our association.
- (i) No new registrations will be accepted after the FINAL QUALIFYING GAME in any grade. All players in all finals must have played and been recorded on the front of the scorecard as having played THREE (3) Qualifying games with their club. The player must play on Three (3) different playing dates.

15.2. CLUB COLOURS AND UNIFORMS

- (a) Team attire shall be uniform and display the club or team colour nominated on the official Registration Form of KDNA. Including bike pants or skins.
- (b) Club colours and uniform shall be approved by the Executive and no changes to this uniform shall be made without first obtaining permission from the executive.
- (c) Priority of registration shall determine the exclusive right to wear a particular uniform and colours.
- (d) Suitable footwear shall be worn at all times. No studded or spiked footwear is allowed. Black soled running shoes are not permitted on the boarded courts.
- (e) Approved netball sporting gloves may be worn. Nails must be cut short.
- (f) At the discretion of the executive, any club playing a registered member not in uniform may be liable to a fine and suspension of the player/team concerned. This is to take effect from the THIRD fixtured date.
- (g) If skins are worn they must be under an approved netball uniform. They shall be the same colour as the registered sports uniform.

15.3 INTERCHANGE OF PLAYERS

- (a) No registered player within the current season shall play in a lower team of their club or transfer to a new team at a lower grade unless permission has been granted by the executive to 'pass down'. This ruling does not apply of the first two playing dates of that season.
- (b) A club that is short for players in a team for the Semi Finals, Finals and Grand Final may bring up a player from a lower team, provided they have played THREE times with the club during the current season.
- (c) Any player may play up to two games in a higher grade than they are registered. On the third occasion a player in a higher grade, the club concerned must nominate which of the higher grades will be the player's grade for the remainder of the season. It is the responsibility of the club concerned to notify the secretary of the player's transfer to a higher grade. This rule applies from the first playing date.
- (d) NetSetGo and Junior players are not restricted.
- (e) A Junior player may play up and down with the Junior grades without restriction. A registered Junior is not permitted to play down in a NetSetGo grade.
- (f) A NetSetGo player may play up and down within the NetSetGo and Junior grades without restriction.
- (g) Where there is more than one team from any club in a Senior or Junior grade, interchange of players will be permitted from the lower to the higher team only. The ranking of the teams is designated by the competition co-ordinator or based on club nominate ranking. Which is reviewed at the end of round 5. Clubs will be notified of the new ranking by allocating numbers to each team, i.e. Team 1 is higher than Team 2.

15.4 CLEARANCES

- (a) No clearances are required from one season to another.
- (b) A player will not be permitted to transfer from one club to another once the season has commenced unless a Clearance Form signed by an office bearer of the previous club accompanies the registration details.
- (c) Disputed clearances shall be mediated by the executive.

15.5 OFFICIALS

- (a) The officials of the game shall be the Umpires, Scorer and Timekeeper.
- (b) The first named team in the fixtures shall collect the Official Scorecard and provide the Scorer. The second mentioned team in the fixtures shall provide the Timekeeper. The Scorer and Timekeeper shall stand or sit together at the centre of the court, on the side line and check both scores and time with each other. Only the official scorecard shall be used for each match.
- (d) The score recorded on the scorecard can only be changed at the time of the goal recorded IF the Timekeeper brings an error to the attention of the scorer and it is agreed the error has been made.

15.6 SCORING

- (a) Two points shall be awarded for a win; One point to each team for a draw; no points for a loss.
- (b) Scorecards with the grade, date, time and venue recorded must be returned to office by the winning team (In the event of a draw the first mentioned team in the fixtures is responsible for submitting the scorecard) immediately after the game has concluded.
- (c) The Score card MUST show the results of the match, each centre pass taken, the first and last names of each player, the playing positions of each player for all 4 quarters, and be signed by umpires, scorer and captains.
- (d) After the third playing date, failure to correctly adhere to above criteria on the scorecard, will result in a \$50 fine for the offending team or teams.
- (e) Scorecards are completed for all division including NetSetGo but the scores are not published for Divisions not playing finals and Netsetgo. Divisions not playing finals and Netsetgo do not have ladders and/or scores to promote the emphasis being on player development and rotation through all positions of the court, regardless of score (winning or losing).

LADDERS, LADDER ADJUSTMENTS, TEAM RANKINGS

- (a) The ladder will be updated within 48 hours of completion of the round by the Club Administrator or Court manager. The ladder will reflect the results of the game as per the scoring guidelines above. (2 points for win, 1 point each for draw, 0 points for loss)
- (b) After round 5 regrading, the ladder will be adjusted to reflect the movement of teams between grades. All games played by any team or teams that have changed divisions will be considered a draw and each team will receive 1 point each.
- (c) If 2 or more teams are regraded but are still playing in the same division together or when 2 or more teams remain in their original grade the games they have played against each other are valid and the score results will be unchanged (ie 2 points for win, 1 for loss, 1 point each for draw).
- (d) The ladder will be displayed live for all teams playing finals and any ladder adjustments will be visible (displayed by "A" on the ladder next to team).
- (e) Percentages (goals scores for and against) will remain unaffected by re-grading and will move with the team into the new division.
- (f) Teams will be ranked in the competition based on the points awarded throughout the season, including and reflecting the ladder adjustments for re-graded team/s. In the event of a team or teams being on the same points they will be rank based on their percentage.
- (g) The first 4 ranked teams in competitions playing finals will move onto finals series as per finals guidelines, with the exception of Association teams which do not play finals.
- (h) In the event of an Association team finishing in the top 4 rankings, the next highest ranked (the 5th ranked) team will be eligible to play finals series. All teams will move up the rankings to replace the association team.

Ladders are not published for teams.

15.7 UMPIRING

Clubs are required to supply two umpires for each team that are playing in finals. Those umpires will be managed by the Umpire Convener and placed on games according to their ability.

15.9 CLEAN UP DUTY

It is the responsibility of each club/team to reinforce their participants to clean up their rubbish after each game.

15.10 SAFETY

KDNA aims to provide the best possible service and facilities to its members.
An important part of this service is the provision of quality facilities where the safety of players, officials, volunteers and spectators is a matter of priority.

- (a) If anyone becomes aware that a hazard to the safety of players of any other person using the facility exists, they should immediately notify the Court Manager or Umpires which ever is most appropriate.
- (b) Play should be stopped if there is any potential danger, the Timekeeper shall stop the clock until the hazard is removed or the game is abandoned.
- (c) If the hazard can be safely removed this should be done immediately and the game recommenced as soon as possible.
- (d) If the hazard is unable to be removed immediately, or is likely to recur during the game the matter is to be immediately report to the Court Manager and/or Umpires Convener.
- (e) The Court Manager and Umpires Convener shall determine whether to abandon the game or postpone it to a further date. Under no circumstances is play to continue if a hazard to players, umpires or spectators exist.
- (f) In the event of inclement weather, a committee member will decide on the day if it is to dangerous, if there is lightning then each time slot will be abandoned as necessary. The captains of both teams shall agree whether or not to play. If the captains disagree, the match shall be played. Should the match not be played, then a draw is awarded.
- (g) All injuries must be reported to the office and in the event of injury, insurance enquiries can be made at the KDNA office. Any injury must be reported immediately to the Court manager and entered in the Injuries Register.
- (h) Players are not permitted to wear any sharp adornment or item of jewellery except a wedding ring or Medic-Alert bracelet which, if worn but be suitably taped. For added safety, a sweat band over the bracelet would be preferred.
- (i) Studs or earrings must be removed before any player may take the court. Taped earrings are not permitted. Umpire may enquire what is under a band-aid but can not ask for them to remove it. If the response is jewellery then they must remove the item.
- (j) Fingernails must be cut short and no taped fingernails are permitted. The umpires decision is final. If gloves are worn fingernails must be cut short. Exemption for one week can be sought to the Administrator on the grounds of School Balls, Weddings etc.

15.11 ABANDONED GAMES

An abandoned game is any game which is stopped and play cannot be resumed.

- (a) If there is a dangerous situation (weather or otherwise) the game/s may be cancelled at the discretion of at least two (2) nominated Office Bearers of the Executive. Affected games will be a draw.
- (b) If an umpire cancels a game due to misconduct, the following shall apply:
 - a) By one team – a forfeit results
 - b) By both teams – no points will be awarded and the offending teams may face disciplinary action
 - (c) If a game is abandoned as a result of one of the team's decision not to continue play, then a forfeit will occur and points awarded to the opposing team.
- (d) If the game is abandoned by mutual decision of the teams prior to halftime, each team receives one point and the score will stand at the time play stopped. After halftime the score will determine the winner.

15.12 FORFEITURE

- (a) Any team forfeiting a match shall notify their Club President, KDNA Administrator and the captain of the opposing team. In the event of a team forfeiting two consecutive matches, the team is required to show cause to the executive for such forfeiture.
- (b) When a team forfeits a match, two points for a win and ten goals shall be credited to the opposing team. Ten goals will also be debited against the team forfeiting.
- (c) If a game is forfeited before half time normal forfeiture rules apply
- (d) If a game is forfeited after half time, the score will stand and the two points will be awarded to the non-forfeiting team.
- (e) When a team has forfeited, a club official must fill in the scorecard for that playing date. The names on the scorecard will be registered as a qualifying games.
- (f) At the discretion of the Executive, consideration for attention to scheduled Final matches may be given to teams in extenuating circumstances.
- (g) Finals matches are only open to teams who have qualified in the final four. In the event of a forfeit, finals will continue as per By-Law 8.1

15.13 POSTPONED MATCHES

- (a) Any team wishing to postpone a game for valid reasons must notify the Secretary of KDNA **no later than 48 hours** prior to the scheduled playing date with full details before the rescheduled game is played.
- (b) Both teams must agree to the postponement of the scheduled game. The rescheduled game must be played at the fixtured venue no later than Thursday of the following week. If the non-requesting team does not agree to a rescheduled game then the team requesting the postponement shall forfeit.
- (c) The winning team must phone the secretary of KDNA with the scores immediately after the game has been completed. The scorecard is to be returned to the netball office as soon as possible before the following scheduled playing date.
- (d) It is the responsibility of the teams concerned to arrange umpires.
- (e) Failure to comply with any of the above will result in a \$50 fine.

15.14 WITHDRAWALS

- (a) When a team is withdrawn after the commencement of the season, all points and goals scored in matches involving that team in an incomplete round shall be cancelled.

15.15 INELIGIBLE PLAYERS

An ineligible player is any player who does not meet the requirements of these By-Laws.

- (a) Any team that plays an ineligible player shall be penalised any winning points and a further two points. Any goals scored by the team offended against shall be retained and the offending team shall receive a score of zero for that game. The non-offending team will receive the two winning points.
- (b) Any team that plays an ineligible player in a finals match shall forfeit that game.
- (c) If a team falsely records a name on the scorecard, both the player who played and the player under whose name the offence occurred, shall be deemed not to have played that game for the purpose of qualifying for finals.
- (d) Any person who falsely records a name on the scorecard will incur the team a forfeit of the match and a loss of two points from the teams score before the game.
- (e) A player name can be added to a scorecard during the course of a game.

15.16 CONDUCT

- (a) All players, coaches and spectators are expected to demonstrate consideration and respect at all times and to obey the rules of Netball.
- (b) Failure to do so may result in a penalty determined by the Umpires or Umpires Convener.
- (c) A complaint by an Umpire or Umpire Convener concerning the behaviour of an individual or a team prior to, during or after a match may be made in writing to the Association. The complaint shall be heard at the next board meeting.
- (d) In extreme cases a fine, suspension or other action may be imposed.

15.17 PLAYING DIVISIONS

KDNA will run a competition that allows for all levels of match play from Net Set Go to Seniors women's and men's competition, mixed netball. The competition will be based on performance and skills.

15.18 GRADING, RE-GRADING

- (a) A Grading Committee will be appointed by the Association to evaluate and grade all teams.
- (b) The Grading Committee has the right to refuse entry to any team applying to enter the competition after the closing date, or if a team has been registered that does not meet the Association guidelines for registrations.
- (c) The grading committee will meet and review the Grading policies and procedures annually and adhere to the guidelines established as the Association Grading Policy and Procedures.
- (d) The Grading Committee will be the ultimate adjudicator of all grading and re-grading decisions and their decisions will be final. After round 6, no further regrades or team movement will be possible and no further renegotiations for re-grading will be permitted. (with the exception for teams playing in netsetgo or non-finals divisions, where the grading committee can make changes if those changes do not adversely affect another team/s or the competition.
- (e) Clubs are required to register teams with the association **STRICTLY** on or before (not after) the registration closing date. Teams are nominated by clubs according to age and playing ability (skill) as graded by the Individual Clubs via their own grading or team selection processes and as per the KDNA grading guidelines provided to Clubs.
- (f) Clubs are urged to provide as much information as possible to assist with effective placement of teams and to ensure team lists selections are not altered or changed where the changes could adversely affect the grading process or grading decisions. All changes to team lists should be reported ASAP to the grading committee PRIOR to completion and publication of final grades. No alteration/s shall be made to the original registration form unless permission is received from the Grading Committee.
- (g) If a team won the Grand Final in the previous season of that competition (registers with Five or more players who played in that winning team) the said team is automatically graded at a higher level.
- (h) If a team finished at the bottom of a grade in the previous season (registers with five or more players who played in that team) may be graded lower or remain in the same division than the previous season, provided no age restrictions apply.
- (i) All divisions may be re-graded after the first five (5) rounds of any season.
The aims of regrading will be to:
 - (1) challenge strong teams so that they will improve their skills and avoid the same teams winning finals every consecutive year.
 - (2) attempt to avoid teams being "thrashed" every week.
 - (3) allow teams who have struggled one year to experience some success in a different grade the next year.
- (j) All Clubs are permitted to submit a request to review a team for regrading. All requests must be submitted in writing immediately after completion of round 5 and this request must be in writing to the Grading Convener no later than the Wednesday after completion of round 5.
- (k) If a team or teams are re-graded, percentages (goals for and against) will be transferred into the new division but points (win/loss) will be adjusted as per guidelines for ladders, ladder adjustments, team rankings.

15.19 FINALS MATCHES

- (a) At the conclusion of the qualifying rounds, finals shall be played as follows:

SEMI FINALS	1v2 and 3v4
PRELIMINARY FINALS	Loser of 1v2 plays winner of 3v4
GRAND FINAL	Winner of 1v2 plays winner of Final
- (b) No team has the right to challenge the above method of finals.
- (c) Where teams finish with an equal number of premiership point, the relative position on the premiership table are determined by calculating the percentage of goals. This is done by dividing the total goals scored by each team during the season by the total of goals scored against them during the season. This figure is multiplied by 100 to determine the percentage.

15.20 DEVELOPMENT

KDNA is committed to the ongoing development of players, umpires and coaches involved in the Association. Development is, therefore, seen as an important role at Association level.

- (a) To promote the development of players, a Development Officer – Coaching shall be appointed by the Board on an annual basis.
- (b) To promote the development of umpires, a Development Officer – Umpiring shall be appointed by the Board on an annual basis.
- (c) The development officers shall report to the Board on a monthly basis on all matters pertaining to the Development at KDNA.

16.0 ASSOCIATION REPRESENTATIVE TEAMS & OFFICIALS

Association Teams and Officials shall be selected, as required, to participate in organised competition and any carnivals that may be deemed of benefit to their development on behalf of the associations.

Association Teams shall consist of players who have been affiliated with a Member Club in either current or future year as selections are commenced in the year prior to being eligible. Invitee players are also eligible to participate in any trials.

Trials are held each year in August and September for 12 – 17 years. Based on the numbers participating in trials and their skills as to how many teams will be selected. KDNA aim for a minimum squad of 27 to be selected per age group. Squads/Teams are finalised after the third week of training in the following year.

Players are expected to attend training on a weekly basis from February to July and participate in a number of carnivals as deemed suitable by the Development Officer and ratified by the Board.

Players that are selected to Represent the Association shall sign and abide by all expectations stated in the Player Agreement.

SELECTIONS OF COACHING PERSONNEL

The Development Officer – Coaching shall appoint the Coaching personnel for any Association team annually. Nominations for such positions shall be called for in such a manner and at such times as the Board determines

Coaches are selected on their skills, the association have three per team that are required to have a level of accreditation. This can impact on an annual basis as to what teams are selected. Head Coach of an age division must hold a Development level of accreditation, Assistant coaches and apprentice coaches Foundation level of accreditation. Coaches are appointed to teams based on their accreditations and as needs basis

SELECTION OF SELECTORS

The Selection Committee for the Association Teams shall consist of the Development Officer – Coaching, nominated coaches and independent qualified individuals coaches from Darling Range Netball Region in any combination over the trial period.

16.1 PLAYERS

- (a) An Association Team shall consist of players who have been affiliated with a Member Club in the year preceding the forthcoming Season; or
- (b) Have taken up residence within the Association area after the completion of the Association's winter netball season; or
- (c) Be standing for selection in a position where trialling athletes do not meet the previous two conditions.

16.2 SELECTIONS

Selections shall be made from players who have attended trials and/or at the discretion of the Development Officer be considered due to unexpected circumstances.

16.3 OFFICIALS (Coaching/ Umpiring)

- (a) The Development Officer – Coaching shall appoint the Coaching personnel for any Association Team annually. Nominations for such positions shall be called for in such a manner and at such times as the Association Board determines.
- (b) The Development Officer – Umpiring in conjunction with the Umpire Convener shall appoint the officials for any Association Team. Nominations for such positions shall be called for in such a manner and at such times as the Association Board determines.

16.4 SELECTION COMMITTEE

The Selection Committee for Association Teams shall consist of the Team Coach and a minimum of two (2) independent selectors.

16.5 PLAYER OBLIGATIONS

Selected players shall abide by all expectations stated in the Representative Player Agreement.

16.6 PROPERTY

The Association may purchase and retain any property, equipment and uniforms considered necessary by the Association Board.

17.0 COLOURS

The colours of the Association shall be Black and Gold.

18.0 CARNIVALS

It shall be the policy of the Association to run an annual carnival for U12 downwards on the last Sunday in July and U13 Upwards in the last Sunday of June of each year.