



COMMUNICATIONS OFFICER

The following responsibilities have been set with the AM Supervisor and an hourly rate (depending on their Current Badge Level) Nat C -\$18, Nat B -\$20, Nat A -\$22. This role may be on a rotation basis with other Coaching Personnel.

Administration

- Report any complaints in writing that are received.
- Check off and ensure umpires are aware of their court allocation for each time slot on Saturday.
- Notify the Umpire Locker Room of any changes.
- Discuss changes being made at each time slot with the Umpire Convenor / Testing Co-ordinator.
- Ensure all courts have umpires on them.
- Allocation Communication Book - Umpires availability.
- Provide items of interest regarding umpires or their achievements to the Media Officer for inclusion in association newsletter or to be notified to the local press.
- Prepare an allocations availability sheet based on umpires availability on a fortnightly basis.
- Notify umpires of their allocations, either in mynetball or via mobile phone.
- Record current accreditation information for all umpires, to be issued to AUDO/ testing co-ordinator twice a year.
- Request and collate umpire qualifications.
- Request names for carnivals and events
- Notices to umpires interested in participating in carnivals
- Rosters will be available to publish on Tuesday's, confirmation of umpires to AUDO by 6pm Thursday evening. Final rostering to be managed by Development Officer, AUDO, and Testing Coordinator

Squad

- Assist any squad umpire with a query between games.
- Direct all complaints that are received before during and after each time slot to the Umpire Convenor.
- Attend to court as requested.

Development

- Attend any professional development as required- forums, presenters courses/up skill.
- Assist Development Officer– Umpiring & Allocations / Umpire Uniform / IT Support Co-ordinator when needed.

Qualifications

- Current National C Badge Holder preferred.
- Current Foundation Umpires Course.
- Current Rules of Umpire Exam 70%
- Working With Children Check.
- Statement of supplier ATO.

Staff Responsibilities

- Work closely with the Umpire Convenor, Testing Co-ordinator and locker room supervisor.
- Responsible directly to the Development Officer - Umpiring.